



How to Check Your Enrolment Status

If you are not certain of your enrolment status, you can check it in our U-MAS membership administration system by looking at the My Enrolments menu item.


<p>1. From the U3A Southern Highlands website https://sohiu3a.org.au, pass the cursor over LOGIN at the top right corner of the screen, then click Member Login.</p>	
<p>2. Enter your Member number and current Password and click SUBMIT.</p>	
<p>3. When the My Membership page displays, click on the menu item My Enrolments to the left of the screen.</p>	
<p>4. The Membership Subscriptions and Enrolments are shown for the default range of dates for the start and end of the current calendar year.</p> <p>To change the dates to include only the term you are interested in, click on the pencil icon  for Enrolments.</p>	


5. Click on the calendar icons  to select the From date and To date to match the start and end dates of the term.

Click APPLY CHANGES.

Enrolments Display Settings

These settings control the display of **Membership Subscriptions** and **Enrolments**: All subscriptions or enrolments that are running within the selected date range are displayed. **Waitlist** enrolments are displayed for the current timetable only.

From date *
 01/01/2022 


To date *
 31/12/2022 

CANCEL APPLY CHANGES


6. Scroll down to Enrolments to observe the courses you are enrolled in.




If there are more courses than the screen can display, click on the scroll arrows to scroll through the remaining courses.

In this example, the member had been enrolled in Test course but the strike-through lines indicate they withdrew from the course.

Click on  for any course to see its details.

Enrolments

5 Oct 2021 - 31 Dec 2021 

Course	Start	End date	Venue	Detail
Cinema on Monday MEDIUM2	11 Oct 2021 12:00 PM	10 Dec 2021	RCC Hall	
Test-course TEST1	29 Nov 2021 10:00 AM	31 Dec 2021	1234567890	
Mindfulness and Mindfulness Meditation ONEDAY3	10 Dec 2021 10:00 AM	10 Dec 2021	RCC Room3	

Enrolments: 1-3 of 3

